

### **3.5.8 Nominating Committee**

#### **Purpose**

1. To nominate individuals to fill all unpaid staff positions and committees (except the Nominating Committee)
2. To recommend replacements for such positions during the year if necessary

#### **Duties**

1. To identify and call forth gifts of the congregation.
2. To be aware of both the responsibilities and needs of each committee.
3. To be active in building effective committees.
4. To nominate both chairpersons and members and secure their consent to serve. These positions include:
  - a. Treasurer
  - b. Trustees
  - c. Children & Youth Committee
  - d. Education
  - e. Stewardship Committee
  - f. Hospitality Committee
  - g. Missions Committee
  - h. Outreach Committee
  - i. Worship Committee (including Usher and Labyrinth Subcommittees)
5. To inform nominees of the responsibilities involved.
6. To check Church records (Ref. Section 3.2.1) for previous years to ensure that rules regarding tenure are observed.
7. To fill vacancies as they occur during the year (such action to be subject to Church approval).
8. To make suggestions to the Church Council regarding positions that should be created or eliminated.

#### **Membership**

Two members of the active Diaconate, all ministers, 1 outgoing member from each of the working committees will comprise the committee. One of the two deacons will convene the first meeting, at which time a Chair will be selected. Each working committee will inform the Church Council who will serve on the Nominating Committee by the August Church Council meeting.